

ARMY AGR VACANCY ANNOUNCEMENT

ARIZONA ARMY NATIONAL GUARD

ACTIVE GUARD AND RESERVE

HUMAN RESOURCE OFFICE

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ANNOUNCEMENT NUMBER: 06-01AR

DATE: 01 JAN 2006

CLOSING DATE: 31 DEC 2006

**POSITION TITLE, SERIES, GRADE, POSITION NUMBER AND MAXIMUM AUTHORIZED MILITARY GRADE:
RECRUITING & RETENTION NCO, PARA 005 LINE 32, SFC, 79T4**

APPOINTMENT FACTORS: OFFICER ()

WARRANT OFFICER ()

ENLISTED (X)

LOCATION OF POSITION:

RECRUITING AND RETENTION COMMAND, PHOENIX, ARIZONA

AREA OF CONSIDERATION: This position is in the Active Guard and Reserve Force and is open to members of the Arizona Army National Guard and those eligible to become members of the Arizona Army National Guard in the grades of SPC(P)/E-4 (P) through SFC/E-7. Individual selected will receive an Active Duty Title 32 Tour with the Arizona Army National Guard. In order to be considered for this position applicants must meet minimum qualifications as outlined on the reverse of this announcement.

NOTE: Selection for this position requires declaration of Arizona state residency at the time of in-processing, and maintaining that residency while on AGR status under Title 32, USC.

NOTE: High School Diploma required. Recruiting and Retention NCO's hired without a high school diploma must have a GED and at least one year of college credit to be eligible for hire as a Recruiting and Retention NCO. In accordance with FY 05 Criteria Letter, Ch2, para 2-6, a minimum of 12 semester hours or 22 quarter hours from an accredited college or 675 clock hours from a post secondary vocational-technical (VOTEC) institution is equivalent to and satisfies the requirement for one year of college credit.

NOTE: Selectee(s) will be placed on an order of Merit List (OML), which does not guarantee that you will be selected for a position. Actual selection is dependent on several factors. These factors include your position on the OML and the number of vacancies, which will occur. Must be MOS qualified within 180 days after selection.

NOTE: This announcement will automatically close 31 December 2006.

NOTE: Prior to individual being brought on to AGR status, individual must PASS APFT test.

NOTE: Applicants who applied under Announcement number 05-05AR need not re-apply, applications will be carried forward to this announcement.

INSTRUCTIONS FOR APPLYING: IAW NGR 600-5, paragraph 2-4, the documents listed **WILL** be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

- a. NGB Form 34-1 (AGR Application (Oct 2002).
- b. AZ ARNG Form 34-1 (Jun 2004)
- c. AZNG Form 335-4-R (Feb 98)
- d. Individual Medical Readiness Record (MEDPROS)
- e. Must have an HIV less than 6 months old at time of application
- f. Copy of latest AFPT Scorecard DA Form 705 (Must be less than 12 months old) Profiles must be attached if applicable
- g. Body Fat Worksheet (DA Form 5500-R) if applicable.
- h. Certified copy of DA Form 2-1 from your Army 201 file.
- i. Photo Copies of Last 5 OER/NCOER's (if applicable)
- j. NGB Form 23, NGB Form 223b (RPAS Statement), retirement record (National Guard Only)
- k. All DA Form 214's or NGB Form 22's
- l. DA Form 759 if applying for an aviation position.

USE OF GOVERNMENT RESOURCES TO SEND APPLICATIONS IS PROHIBITED AND WILL NOT BE ACCEPTED BY THE HUMAN RESOURCES OFFICE THIS INCLUDES THE USE OF GOVERNMENT FAX MACHINES TO SEND APPLICATIONS, FAXING APPLICATIONS FROM GOVERNMENT OR CIVILIAN FAX MACHINES, OR BY USING THE GOVERNMENT MAIL SYSTEM. ALL APPLICATION MUST BE RECEIVED BY THE DATE/TIME SHOWN ON THE FRONT OF THIS ANNOUNCEMENT IN PERSON OR BY MAIL.

APPOINTMENT REQUIREMENTS:

1. Must meet the medical fitness standards for retention per AR 40-501, chapter 3.
 2. Soldiers must meet the physical requirements of AR 600-9. Females must be tested for pregnancy within 30 days prior to initial entry on active duty.
 3. Must have the potential to become MOS qualified in the first 12 months or be released from AD/FTNGD.
 4. Soldiers selected for an AGR tour must be eligible to complete a minimum of 5 years on active military status prior to completing 18 years of active federal service AND/OR the date of mandatory removal.
 5. AGR soldiers will not be reassigned during the first 18 months of their initial tour, except in the event of mobilization of force structure changes.
 6. Acceptance of an AGR position **TERMINATES** entitlements to be Selected Reserve Incentive Program (SRIP).
 7. Permanent Change of Station (PCS) expenses may be authorized for this position. Authorization of payment of PCS expenses will be granted only after a determination is made that PCS is in the best interest of the Arizona Army National Guard and upon availability of funds from the National Guard Bureau.
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POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must be a member of the Arizona (ARMY) National Guard and qualify for and be placed in the following compatible MOS/AOC: 79T4

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION OR THE MOS PREREQUISITES:

1. Physical demands rating - N/A
 2. A Physical profile of 132221.
 3. A minimum score of 110 in aptitude area GT waiverable to 100 with a score 100 in aptitude ST.
 4. Meet selection criteria in National Guard regulations 601-1, 600-200, 600-5, 600-10, 601-280 and AR 135-18 as applicable.
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BRIEF JOB DESCRIPTION: Interview and counsel prospective enlistees. Gather individual data and prepare forms and documents incident to an enlistment. Maintain prospect data and files in a computer environment. Establish and maintain contacts with school officials, religious and civic leaders and groups; Present formal/informal talks on advantage of the Army National Guard to civic and service organizations and student bodies. Distribute and display recruiting publicity materials. Responsible for assisting units in their plans and programs to enlist quality individuals. Responsible for the technical assistance of retention/attrition management programs for the organizations with they support. Specific areas of responsibility are designated through written and oral instructions. Work is performed in compliance with regulations, policies and procedures. Evaluate the retention/attrition environment. Prepares and presents classes and/or briefings on ARNG programs, requirements, and the opportunities and benefits of membership for soldiers, family members, employers and others as required. Advises commanders and leads on programs, members, employers and others as required. Advises commanders and leaders on regulations/policy governing bars to extensions/immediate reenlistment. Prepares and conducts training/seminars/meetings for attrition management personnel, officers, NCOs and other key personnel. Provides family assistance during mobilization. Monitors and assists in matters pertaining to employer support of the Guard and Reserve program. Provides retention interview training.

SELECTING SUPERVISOR: LTC G. DAWSON DOPP